September 11, 2020

CIRCULATE AND POST
ANNUAL MEMO

TO: Principals (All)
    Teachers

FROM: Dr. Cynthia A. Covell
      Assistant Superintendent

SUBJECT: Guidelines for Approval of Academic/Professional Development Credits for Teacher Reclassification for School Year 2020-2021

Please find attached the Guidelines for Approval of Academic/Professional Development Credits for Teacher Reclassification for School Year 2020-2021 (Guidelines). Academic and professional development credits used for teacher reclassification should align with a school's design plan, have a positive impact on student learning, and increase the performance of the teacher in his/her teaching assignment.

You can also review the Guidelines and Frequently Asked Questions online at https://hdoeotm.org/otm/tatp/chap_portal_tatp_reclass.html.

Should you have any questions regarding the Guidelines, please contact the Teacher Reclassification Unit, at (808) 441-8383, or via email at teacher.reclassification@k12.hi.us.

CAC:gt
Attachments

c: Complex Area Superintendents
    Certificated Personnel Regional Officers
    State Public Charter School Commission
    Hawaii State Teachers Association
    Teacher Reclassification Unit; Teacher Recruitment Unit

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER