




STATE OF HAWAII  
DEPARTMENT OF EDUCATION

P.O. BOX 2360  
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

November 21, 2019

TO: Complex Area Superintendents  
Principals (All)

FROM: Rodney Luke   
Assistant Superintendent

SUBJECT: 2020 Academic Plan – REVISED (Original memo dated 5/24/2019)

The purpose of this memo is to notify you that the Complex Area Superintendents will provide their principals and staff guidance on the 2020 Academic Plan template, which will serve as a transition to the 2021 Academic Plan that will be aligned to our new strategic plan.

**2020 Academic Plan**

Schools will be asked to complete the Needs Assessment by November 2019 to support the planning efforts tied to the development of the Financial Plan and the revision of the 2020 Academic Plan.

When principals revise their 2020 Academic Plan, approval by the Complex Area Superintendent will be required. **The final plan will be due in May 2020.**

**The 2020 Academic Plan and accompanying resources**

1. The revised 2020 Academic Plan: <http://bit.ly/2020APrevised>
2. The 2020 Academic Plan video: <http://bit.ly/2020APvimeo>
3. The Title I Addendum (to crosswalk the Academic Plan with the Title I requirements):  
<http://bit.ly/2020APtitleIaddendum>
4. A 2020 Academic Plan resource document with descriptors and examples:  
<http://bit.ly/2020APresourcedoc>
  - The memo for the Academic Plan and Financial Plan Template Timeline was posted in August 2019.
  - Schools should plan accordingly for their SCC Community Meeting #1.
  - Complexes should plan to work with their schools as suggested resources

If there are any questions regarding the 2020 Academic Plan template or resources referred to in this memo, please contact Wanelle Kaneshiro at (808) 586-3800 or [wanelle.kaneshiro@k12.hi.us](mailto:wanelle.kaneshiro@k12.hi.us).

RL:wk

c: Superintendent  
Deputy Superintendent  
Assistant Superintendents  
Policy, Innovation, Planning, and Evaluation Branch