



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF CURRICULUM AND INSTRUCTIONAL DESIGN

March 27, 2020

TO: Complex Area Superintendents
Public Charter School Executive Director
Principals (All)
Public Charter School Directors
Teachers (All)
Counselors (All)
Registrars (All)
Special Education Department Heads
Student Services Coordinators

FROM: Alisa Bender 
Interim Assistant Superintendent

SUBJECT: **Ensure Continuity of Learning in the Event of An Indeterminate School Closure**

It is recommended that schools plan to ensure **Continuity of Learning**, which is the continuation of education in the event of a prolonged school closure or student absence. It is a critical component of school emergency management, as it promotes the continuation of teaching and learning despite circumstances, such as the COVID-19 pandemic, and the calls for slowing the community spread. In our case and aligned to agreements, Continuity of Learning during the school closure period of March 30, 2020, until April 30, 2020, means providing learning activities to maintain and enrich what has been taught. These plans could include offline activities or e-learning, including distance learning options, as feasible and appropriate. These activities can be delivered through different distance learning systems, including printed materials, online, or a combination of printed and online materials.

The Office of Curriculum and Instructional Design (OCID) and the Office of Student Support Services (OSSS) offer resources for all Hawaii State Department of Education (HIDOE) schools and teachers for the school closure period of March 30, 2020, to April 30, 2020.

An **OCID internal resources website** was created to provide information and support for schools to maintain their enrichment learning activities. The site also contains a link for special populations including Special Education, English Learners, Counselors, Homeless, Home Hospital Instruction, and Trauma and Social-emotional Supports. This information can be

accessed at <https://bit.ly/hidoeresourcesite>. The site is only accessible to HIDOE employees that are logged into their HIDOE Google accounts.

Resources are available for all families and students for the school closure period of March 30, 2020, to April 30, 2020, by OCID and OSSS. These resources will be placed on the Hawaii DOE public website on the COVID-19 page. This information will be accessible at <http://www.hawaiipublicschools.org>.

- Please note that the **Student** page includes one-pagers with sample learning activities for Day 1-5 of the school closure. More resources are being developed.

Resources are available for Charter Schools at <https://bit.ly/hidoechartersite>

Many of the recommendations offered above require the use of the Internet and Internet-enabled devices and may not be accessible for all learners. The Office of Information Technology Services (OITS) and OCID are aware of this issue and are working together on solutions to increase access to these learners.

- HIDOE is continuing to collaborate with businesses on solutions for the pick up of printed-materials within our local communities or postal mailing, especially for our most vulnerable learners.
- **HIDOE Technology Trouble-Shooting or Preparation:** To triage technical issues or lack of access to devices and network, please reach out to OITS for trouble-shooting inquiries, please submit a ticket at help.hidoe.org or call (808) 564-6000.

Should you have any questions about curriculum, instruction, and professional support, contact OCID at ocidhelp@k12.hi.us or call (808) 305-9763.

Should you have any questions about special population's support and guidance during the closure, contact the OSSS at (808) 305-9750.

AB:ln

c: Superintendent
Deputy Superintendent
Assistant Superintendents