

REPORTING STUDENT PROGRESS

REGULATIONS

1. The purpose of the status report, oral or written, is to provide the student and parent with information about the students' progress in meeting the Common Core State Standards, Hawaii Content and Performance Standards (HCPS) and General Learner Outcomes (GLOs) and what can be done to improve performance.
2. The status report shall include indications of personal and social development, the General Learner Outcomes, as well as academic achievement and these assessments shall be reported separately.
3. Planned conferences [student-teacher(s), parent-teacher(s), and/or parent(s)-teacher(s)-student] to report student progress are encouraged and shall be held as needed.
4. Notes, telephone calls, and formal reports may also be used to report student progress.
5. In elementary schools:
 - a. The end-of-year report shall be the report card.
 - b. The following grading scale for reporting student achievement shall be used:
 - 1) For Kindergarten students at the end of each quarter and year
MP = Meets with Proficiency
DP = Developing Proficiency
NY = Not Yet
/ = Not Applicable at this time
SC = See Teacher Comments
 - 2) For Grades 1 – 6 students at the end of each quarter and year
ME = Meets with Excellence
MP = Meets with Proficiency
DP = Developing Proficiency
WB = Well Below Proficiency
NA = Not Applicable at this time
SC = See Teacher Comments

- c. The following descriptors shall be used for the General Learner Outcomes:

Consistently
Usually
Sometimes
Rarely

6. In secondary schools:

- a. The first semester, second semester, and end-of-year report shall be the report card.
- b. The following grading scale for reporting student achievement shall be used:
- 1) Academic grades: A, B, C, D, F, S, U
 - 2) Exceptions to the above academic grades: I (Incomplete), W (Withdrawal), N (No Grade)
- c. When a student has satisfactorily completed a course by demonstrating proficiency, a credit designation, as appropriate, shall be entered on his/her permanent record.
- d. All courses completed in rigorous academic subjects qualify for a weighted grade if the courses are included in the following programs:
- 1) All 100+ level courses in subjects comparable to Advanced Placement (AP)/ High Level International Baccalaureate (IB) subjects taken at any University of Hawaii (UH) campus through recognized programs of the Hawaii Department of Education (HIDOE) and UH, including but not limited to Running Start (RS), Early College and Jump Start.
 - 2) The HIDOE will accept and weight grades from AP/IB all 100+ level courses in subjects comparable to AP/IB through recognized programs of the HIDOE and UH, including but not limited to RS, Early College and Jump Start from accredited secondary schools.

Former Code No. 5124

Former Policy Adopted: 1/49; Am. 6/60; 2/64

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