



STATE OF HAWAII
DEPARTMENT OF EDUCATION

P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

May 27, 2020

TO: All Salaried Employees

FROM: Dr. Christina M. Kishimoto
Superintendent

A handwritten signature in blue ink, appearing to read "CK", is placed over the name "Dr. Christina M. Kishimoto".

SUBJECT: **Traveling During COVID-19 Pandemic - 14-Day Self-Quarantine Requirement**

This memorandum provides a reminder that travel outside of the State of Hawaii requires a mandatory 14-day self-quarantine upon returning to Hawaii. Governor David Y. Ige mandated a "Stay-at-Home, Work-from-Home" order, effective March 25, 2020. A mandatory 14-day self-quarantine for all individuals arriving from outside the State of Hawaii became effective March 26, 2020, in the Second Supplementary Proclamation. These quarantine requirements have been extended by subsequent supplementary proclamations through June 30, 2020.

All Hawaii Department of Education (Department) employees who travel outside of Hawaii during this period and return to Hawaii are subject to the 14-day mandatory self-quarantine when returning to their island of residence. Department employees are required to take leave from their own leave reserves or request leave without pay to fulfill this 14-day self-quarantine mandate, except as otherwise prohibited by state or federal law.

Please be advised it is possible the 14-day mandatory self-quarantine could be extended beyond June 30, 2020. 10-month employees who travel should prepare to report in-person on the first day of work for the 2020-2021 school year and need to plan accordingly to make sure they are able to complete the 14-day mandatory self-quarantine requirement in the event it is extended.

Should you have any questions, please contact the Office of Talent Management at (808) 441-8300 or email otmhelp@k12.hi.us.

CMK:sb