



**STATE OF HAWAII**  
**DEPARTMENT OF EDUCATION**  
P.O. BOX 2360  
HONOLULU, HAWAII 96804

OFFICE OF FACILITIES AND OPERATIONS

September 15, 2020

TO: Deputy Superintendent  
Complex Area Superintendents  
Principals (All)  
Vice Principals  
Administrative Services Assistants  
School Administrative Services Assistants

FROM : Randall M. Tanaka  
Assistant Superintendent

SUBJECT: **Use of School Facilities – Updated Interim COVID-19 Guidelines #3**

This memorandum supersedes the memorandum entitled "Use of School Facilities – Updated Interim COVID-19 Guidelines #2" dated August 25, 2020.

The extension of the *Learn from Home* phase of distance learning necessitates the continued suspension of the use of school facilities for Type I, Type II, and Type III activities.

Until further notice, please suspend all activities, except for after-school programming at Molokai schools and Hana High and Elementary, citing the Department of Education's ongoing efforts to mitigate the spread of the virus.

On occasion, there may be exceptions for activities that directly benefit the community or school, such as drive-through or grab and go food distributions and college admissions testing. If your school is considering such an event, please contact the Office of Facilities and Operations for further guidance.

The reopening of school facilities for Type I, Type II, and Type III activities will be reassessed following updated guidance from the Governor and the Department of Health.

Should you have any questions or would like further guidance and assistance with a specific request, please contact Richard Kiyabu at richard.kiyabu@k12.hi.us or (808) 784-5062.

RMT:lat

c: Superintendent  
Communications Branch  
Office of Facilities and Operations  
Facilities Development Branch