



STATE OF HAWAII
DEPARTMENT OF EDUCATION

P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

March 25, 2022

TO: Assistant Superintendents
Complex Area Superintendents
Principals (All)
SASAs
Secretaries

FROM: Keith T. Hayashi
Interim Superintendent

A handwritten signature in blue ink, appearing to read "Keith T. Hayashi".

SUBJECT: **New Employee COVID-19 Vaccination Requirement**

Effective April 1, 2022, the Hawaii State Department of Education (Department) requires all new hires to provide proof that they are fully vaccinated or have an approved medical or religious exemption from the Department prior to establishing a start date. All candidates being considered for a position within the Department needs to be informed of this requirement.

This applies to all individuals hired into certificated and classified salaried, 89-day, substitute, and casual positions. The New Employee COVID-19 Testing/Vaccination Status Attestation form is no longer necessary.

Further information regarding this change will be provided no later than April 1, 2022.

KTH:gkn

c: Director, Personnel Management Branch
Administrator, Recruitment and Employment Section
Personnel Regional Officers
Hawaii Public Charter School Commission