



PLEASE POST

RATIFICATION 2023: PROCEDURES FOR VOTING

All Bargaining Unit 5 Members

1. All schools will be assigned to a specific polling site. The reverse side of this flyer lists all poll sites throughout the state. Please check your poll site times as some may vary due to facility limitations.
****Check your HSTA bulletin board or the HSTA web site for poll site locations for individual schools****
2. All teachers must vote at their designated polling site. At the site, teachers must sign in at the registration table. Teachers need to bring a picture I.D. (Department of Education I.D., driver's license, etc.) to obtain a ballot.
3. The following teachers will receive their ballots by mail and should NOT go to a poll site:
 - Long-term Unpaid Leave Teachers (30 days or more)
 - All State and District Office Teachers
 - Community School Teachers
 - Detention Home Teachers
 - Teachers on Department Directed Leave
 - Hana High & Elementary Teachers
 - Holomua Elementary (Red Track) Teachers
 - Kilohana Teachers
 - Maunaloa Teachers
 - Ni'ihau Teachers
 - Hawai'i Tech Academy, PCS Teachers
 - Ke Kula 'O Nāwahīokalani'ōpu'u- Ka Papahana 'O 'Alo Kēhau o ka 'Āina Mauna (Waimea Campus) Teachers
4. Rooms or areas at each polling site will be designated for the purpose of questions concerning the tentative settlement. Information will be provided by your HSTA Negotiations Team, Negotiations Committee, HSTA Governance Leader and/or HSTA staff.
5. Each teacher shall be given a ballot upon sign-in.
 - There shall be one ballot per teacher for a ratification vote.
 - No teacher shall receive a ballot for another teacher.
 - The ballot shall be placed by the teacher in one of the sealed ballot boxes.
 - Once voting has begun, the sealed ballot boxes may not be opened until counting of ballots commences.
6. Ballots shall be declared "void" if a ballot is not marked in the appropriate box; marked both "yes" and "no", left unmarked, or defaced.
7. Ballots will be counted at each polling site at the close of voting. Observers are welcome.
8. **ABSENTEE VOTING** - Absentee ballots will be made available for the following reasons: Illness, required to be away from school due to a work-related assignment, vacation leave, personal leave

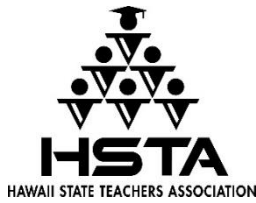
ALTERNATE VOTE SITE REQUEST – Teachers may make a request to vote at an alternate vote site.

Requests for an absentee ballot or alternative voting site can be made by calling (808) 833-2711 or at this link <https://bit.ly/HSTAvoterequest>.

Request must be received at any HSTA office no later than 5:00 p.m. on Friday, April 21, 2023. Ballots will be mailed within one (1) day after receipt of the request.

Completed ballots must be received at the HSTA office by 5:00 p.m. on Wednesday, May 3, 2023 so the results may be included in the final tally on **May 4, 2023.**

(STATEWIDE LIST OF POLL SITES LISTED ON THE REVERSE SIDE OF THIS FLYER)



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2023 RATIFICATION POLL SITES

Wednesday, April 26, 2023

3:00 – 6:00 PM

There will be centralized polling places on each island as follows:

*** Check the HSTA bulletin board, HSTA.org or Member Matters email for each school's poll site location ***

CENTRAL

- ALIAMANU MIDDLE CAFETERIA
- MILILANI HIGH LIBRARY

HONOLULU

- DOLE MIDDLE, MPR ROOM
- KAISER HIGH CAFETERIA
- MCKINLEY HIGH CAFETERIA

LEEWARD

- EWA MAKAI MIDDLE CAFETERIA
- HO'OKELE ELEMENTARY CAFETERIA
- NĀNĀKULI HIGH & INTERMEDIATE CAFETERIA
- **PEARL CITY HIGH***
- WAI'ANAE HIGH CAFETERIA

WINDWARD

- KAILUA HIGH CAFETERIA
- KING INTERMEDIATE CAFETERIA
- LA'IE ELEMENTARY CAFETERIA

MAUI

- BALDWIN HIGH CAFETERIA
- KING KEKAULIKE HIGH CAFETERIA
- LAHAINALUNA HIGH LIBRARY
- LOKELANI INTERMEDIATE CAFETERIA

MOLOKA'I

- MOLOKA'I HIGH LIBRARY

LĀNA'I

- LĀNA'I HIGH & ELEMENTARY, ROOM D-1

KAUA'I

- CHIEFESS KAMAKAHELEI MIDDLE CAFETERIA
- KAPA'A HIGH, ROOM 101
- WAIMEA HIGH, ROOM B10A

HAWAI'I

- HILO HIGH CAFETERIA
- HONOKA'A HIGH & INTERMEDIATE AUDITORIUM
- **NA'ALEHU ELEMENTARY & INTERMEDIATE***
- **KEA'AU MIDDLE***
- KEALAKEHE ELEMENTARY LIBRARY
- KOHALA HIGH LIBRARY
- **KONAWAENA ELEMENTARY***
- WAIMEA ELEMENTARY CAFETERIA
- **WAIKOLOA ELEMENTARY & MIDDLE***

*** PENDING FINAL CONFIRMATION**